

INTERNSHIPS WITHIN THE UNITED STATES
Civil and Construction Engineering
BRIGHAM YOUNG UNIVERSITY
INITIAL INFORMATION SHEET- This form must be typed

STUDENT INFORMATION

Name:

ID#:

Major:

Current Phone:

Full permanent address:

Current E-mail:

While on Internship

Address:

Phone:

E-mail:

Internship Policy: "Students may not receive grades or internship credit under the supervision of any immediate family members (spouse, parent, child, sibling, grandparent, aunt, uncle, first cousin, corresponding in-law, or "step" relation). In addition, students may not fulfill internships for organizations owned or managed by any immediate family members. Additionally, students may not intern as a self-on-site supervisor or intern for another student."

I confirm that my internship complies with the internship policy listed above. Yes No

COMPANY INFORMATION

Company name:

Full address:

Supervisor:

Phone:

Supervisor's e-mail:

Starting date:

Ending date:

This internship is: (paid/unpaid)

REGISTRATION INFORMATION

Course Name and Number

Registered for semester/term:

Year:

Number of internship credit hours:

Number of internship working hours:

Are you an international student? Yes No

IMPORTANT: You must work 120 hours at your internship per credit hour. Work hours must be completed between the first and last day of classes of the term/semester for which you are registered.

JOB DESCRIPTION

Are you an unmarried, undergraduate student? Yes No

If you answered YES, and you are NOT living in BYU approved housing during your internship, go to MyBYU > Communication > Personal Information > Contact and update your residential address to your address during your internship. Check here once this is complete:

****If you are not living in BYU approved housing, that is not a problem, we just need to know so the Off-Campus Housing Office does not give you a fine.**