

INTERNSHIPS WITHIN THE UNITED STATES
Civil and Construction Engineering
BRIGHAM YOUNG UNIVERSITY
INITIAL INFORMATION SHEET- This form must be typed

STUDENT INFORMATION

Name:

ID#:

Major:

Current Phone:

Full permanent address:

Current E-mail:

While on Internship

Address:

Phone:

E-mail:

Internship Policy: "Students may not receive grades or internship credit under the supervision of any immediate family members (spouse, parent, child, sibling, grandparent, aunt, uncle, first cousin, corresponding in-law, or "step" relation). In addition, students may not fulfill internships for organizations owned or managed by any immediate family members. Additionally, students may not intern as a self-on-site supervisor or intern for another student."

I confirm that my internship complies with the internship policy listed above. Yes No

COMPANY INFORMATION

Company name:

Full address:

Supervisor:

Phone:

Supervisor's e-mail:

Starting date:

Ending date:

This internship is: (paid/unpaid)

REGISTRATION INFORMATION

Course Name and Number

Registered for semester/term:

Year:

Number of internship credit hours:

Number of internship working hours:

Are you an international student? Yes No

IMPORTANT: You must work 120 hours at your internship per credit hour. **Work hours must be completed between the first and last day of classes of the term/semester for which you are registered.**

JOB DESCRIPTION

Are you an unmarried, undergraduate student? Yes No

If you answered YES, and you are NOT living in BYU approved housing during your internship, go to MyBYU > Communication > Personal Information > Contact and update your residential address to your address during your internship. Check here once this is complete:

****If you are not living in BYU approved housing, that is not a problem, we just need to know so the Off-Campus Housing Office does not give you a fine.**